

This form is for use by the Office of the Dean to certify that an undergraduate should be assigned graduate credit for graduate class. No Dual Degree student may take more than THREE graduate courses while an undergraduate student. (Exception: the BA/MPA program allows students to take FOUR graduate courses while an undergraduate student.)

STUDENT NAME \_\_\_\_\_ DATE \_\_\_\_\_

RUID \_\_\_\_\_ TELEPHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_

EMAIL \_\_\_\_\_

SEMESTER \_\_\_\_\_ GRADUATE PROGRAM \_\_\_\_\_

COURSE NUMBER \_\_\_\_\_ INDEX NUMBER \_\_\_\_\_

COURSE TITLE \_\_\_\_\_

SPECIAL PERMISSION NUMBER (if applicable) \_\_\_\_\_

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**APPROVAL OF GRADUATE DIRECTOR:**

\_\_\_\_\_  
Graduate Director (Sign and Print)

\_\_\_\_\_  
Date

**APPROVAL OF ASSOCIATE DEAN OF THE GRADUATE SCHOOL:**

\_\_\_\_\_  
Associate Dean of the Graduate School (Sign and Print)

\_\_\_\_\_  
Date

**FOR DEAN'S OFFICE USE ONLY:**

DATE PROCESSED \_\_\_\_\_ INITIALS \_\_\_\_\_